

Millsaps College Holiday Schedule 2017 January 2017 - January 2018

Jan. 2, 2017	College offices Reopen
January 16, 2017	Martin Luther King Day
April 14, 2017	Good Friday
May 29, 2017	Memorial Day
July 4, 2017	Independence Day
September 4, 2017	Labor Day
November 23-24, 2017	Thanksgiving Holiday
December 21, 2017 – January 1, 2018	Winter Holiday Break
January 2, 2018	College Offices Reopen

***Subject to Change**

In addition to the above, staff members will be able to take up to 3 personal days of their choosing, coordinating the days off with their supervisor. This will give each staff member the ability to observe other national holidays (e.g. President's Day, Veteran's Day, etc.), other religious holidays, or a day when schools are closed and/or family members are off.

Three personal days are to be used during the calendar year (January through December).

**** For new staff hired after April 30, you will earn 2 personal days your first year and three personal days thereafter.

For new staff hired after August 31, you will earn 1 personal day your first year and three personal days thereafter.

Vacation and Sick days are accrued on a fiscal year basis, which ends on June 30th of each year.

You may carry forward 12 vacation days and 30 sick days per fiscal year. After 10 years of employment, you may carry forward 15 vacation days and 30 sick days per fiscal year.