

MILLSAPS COLLEGE
2017 ADVANCED PLACEMENT INSTITUTE
JULY 10 – 14, 2017
APPLICATION

*Registration is complete only if accompanied by a \$50 nonrefundable deposit OR a check for the entire tuition OR a purchase order for the entire tuition. If sending in the \$50 deposit, a purchase order for the remainder should be mailed within 30 days. The deposit is considered part of the tuition. Tuition is \$575 with an additional \$50 lab fee for Biology, Chemistry and Physics. School districts registering 5 or more teachers receive a \$50 per person tuition discount. Registration deadline is June 26. **Registrations after that will be charged a \$25 late fee.***

Name: (Mr.) (Ms.) _____
Home Address: _____
City: _____ State: _____ Zip Code: _____
Home Phone: _____ Cell Phone: _____
E-mail Address: _____

School: _____
School Address: _____
Counselor's Name: _____
City: _____ State: _____ Zip Code: _____
School Phone: _____ School Fax Number: _____
School District: _____
Overall Teaching Experience: _____
AP[®]Teaching Experience: _____
Will you be teaching an AP[®] course next year? _____ Yes _____ No

Please check the workshop you wish to attend:

- _____ Biology (\$50 additional lab fee required)
- _____ Calculus AB
- _____ Chemistry (\$50 additional lab fee required)
- _____ Computer Science Principles
- _____ English Language and Composition
- _____ English Literature and Composition for Beginning and Experienced Teachers
- _____ Physics I (\$50 additional lab fee required)
- _____ Pre-AP English
- _____ Pre-AP Math
- _____ United States History
- _____ World History

(Please complete information on back also.)

HOUSING

Please reserve a residence hall room. _____ Yes _____ No
Single occupancy (\$275.00/week)

Note: A private bedroom (single occupancy) in the residence hall SHARES a bath with another room, or possibly with a hall of rooms (in the event of overflow). Rooms will be assigned in the order that registrations are received.

If you have a special need due to a disability, please state your request here. Also, please notify us **in advance** of special dietary needs.

To reserve your space in this Institute, please complete this application (both sides) and mail with your payment or purchase order to Millsaps College to:

Continuing Education Office
Millsaps College
1701 North State Street
Jackson, MS 39210-0042
Phone: (601) 974-1130
FAX: (601) 974-1137

Early registration is advised; however, we will accept registrations until a week before the Institute begins if space is available. No registrations will be accepted without the \$50 nonrefundable deposit and a purchase order for the remainder OR a check for the entire amount OR a purchase order for the entire amount. The remaining amount of the fees will be due by **July 1**. Payments may also be charged to MasterCard, VISA, American Express, or Discover. If you would like to use a credit card, you may register online at _____. Online registration is not available if you are using a purchase order or check.

Refund Policy: If a teacher cannot attend and *if* we are notified in writing (a fax is acceptable) by June 26, we can refund both tuition and housing costs minus the \$50 nonrefundable deposit. If we are NOT notified prior to June 26 that a teacher cannot attend, NO refund of fees will be made. A school may substitute one teacher for another with no penalty. A school or individual will be billed the full amount if a registered participant does not show.

Confirmation: You will receive a letter of confirmation within 10 working days of the receipt of your registration. Do not assume you are registered until you get your confirmation. If you wish, you may call our office (601-974-1130) if you have not received your confirmation after 10 working days.

For more information, call (601) 974-1130 or e-mail Dr. Nola Gibson at gibsonk@millsaps.edu