

WRITING PROFICIENCY REQUIREMENT
CORE 3/HERITAGE EVALUATION

Student:

Advisor:

Course Name:

Professor:

In order to complete first year writing proficiency requirements, students must submit one paper from Core 3 or second semester Heritage.

This is the second assessment of a student's writing proficiency. This form is used to evaluate a student's writing after her/his first year at Millsaps. Using the matrix below, evaluate the student's writing on a five-point scale for each of the **five criteria: content, organization, documentation, style, and mechanics**. Once you have measured the Core 3/Heritage paper by these criteria, determine the **overall rating** for this portfolio. Finally, include any general comments about the student's level of proficiency. If the evaluation is below a 3, please reference specific areas on which the student should focus in order to achieve proficiency.

Students are assessed: Well above Proficient, Slightly above Proficient, Slightly below Proficient, Well below Proficient, or Unable to judge.

The areas rated are:

Content (command of material, support, complexity of thought),

Organization (logical presentation, sequencing, transitions),

Documentation (bibliography, notes, complete and accurate citations),

Style (diction, suitability for intended audience),

Mechanics (syntax, grammar, punctuation, spelling), and

Overall Rating.

General judgment of the portfolio's proficiency:

Please comment on (1) apparent growth in writing over the semester and (2) specific areas for this student to work on, particularly if evaluation is below proficient.

Signature of Core 3/Heritage Professor Date Assessed