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CHANGE OF ADVISOR

Steps for changing an academic advisor:

1. Talk with faculty member you want to advise you.
2. Get approval signature on the line below.
3. Submit this form to the Officer of Records.

Date: _____

Student name: _____ Student ID: _____
(Please Print)

I have spoke to _____ and have approval to change my academic advisor.
(Print name of new advisor)

New academic advisor signature: _____

Name of former advisor: _____
(Please Print)

PLEASE NOTE: The Office of Records will inform your former advisor.

Records Staff signature and date: _____